

## CHILTON PARISH COUNCIL

### Minutes of Meeting held on Monday 7<sup>th</sup> March 2016 at Gt Waldingfield Village Hall

**Present:** Councillors Hart of Chilton (Chairman), Adrian Beckham, Eileen Gore, Thomas Reeve and Keith Shapley.

**Attending:** Margaret Maybury (Babergh District Councillor), D Crimmin (Clerk) and 5 members of public.

#### **16/024 Apologies for Absence**

Apologies received from Cllr Edgeley as well as Colin Spence (Suffolk County Councillor) and Frank Lawrenson (Babergh District Councillor).

#### **16/025 Declaration of Interests and Requests for Dispensation**

Dispensations agreed at meeting on 15<sup>th</sup> February 2016 were used by Cllrs Hart of Chilton, Gore, Reeve and Shapley in relation to the planning application for Chilton Woods.

#### **16/026 Minutes of Meeting held on 15<sup>th</sup> February 2016**

The minutes of the meeting were approved and signed by the Chairman as a correct record.

#### **16/027 Public Forum**

Residents raised a number of questions and concerns over the planning application for Chilton Woods. Cllr Hart gave residents and councillors an update from the meetings held with Babergh, on the Chilton Woods planning application process, and the meeting held that afternoon with AMEC on the Transport Assessment presented within the planning application. Residents were asked to ensure that any concerns that they had regarding the planning application be raised with Babergh before the 23<sup>rd</sup> March 2016 so that the issues would be taken into consideration when the Local Planning Authority determined the application.

#### **16/028 Clerks Report (Appendix A) and Chairman's Report**

After reviewing the Clerk's report, the councillors requested the Clerk to ask Frank Lawrenson on the status of CPC's request to be part of the S106 discussions for the Chilton Woods planning application.

#### **16/029 Routine Correspondence (Appendix B)**

After the councillors reviewed the correspondence and the emails circulated by the Clerk, there were no further actions requested of Clerk

#### **16/030 Planning**

- a. The councillors reviewed Planning Application B/15/01718 Chilton Woods Mixed Use Development, Land North of, Woodhall Business Park, Sudbury - Outline application (with all matters reserved except for access) - Erection of up to 1,100 dwellings (Use Class C3); 16.4ha of employment development (to include B1, B2 and B8 uses, a hotel (C1), a household waste recycling centre (sui generis) and a district heating network); village centre (comprising up to 1,000m<sup>2</sup> Gross Floor Area (GFA) of retail floor space (A1, A2, A3, A4 and A5), village hall (D2), workspace (B1a), residential dwellings (C3), primary school (D1), pre-school (D1) and car parking); creation of new vehicular access points and associated works; sustainable transport links; community woodland; open space (including children's play areas); sustainable drainage (SuDS); sports pavilion (D2) and playing fields; allotments; and associated ancillary works.

The councillors resolved that they objected to the planning application on the plans for access to the site and that no planning permission should be granted until conditions were made to give certainty to the "illustrative" masterplan outlined in the application. The inclusion of the conditions that CPC is seeking would ensure that any development would be in the best long term interests of the local community. The councillors also resolved to request an extension for CPC's response in relation to the transport assessment. This

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would allow CPC time to review the report on the transport assessment from SCC Highways consultants, when published, and for CPC to have its own consultants review this if necessary. The Clerk to prepare the formal response with councillors and publicise this on the Chilton website. A newsletter is to be published to residents by the 14<sup>th</sup> March 2016 outlining CPC's views on the planning application.

- b. No further planning application had been received since the agenda was posted.
- c. No planning applications or referrals are outstanding at the present time.

#### 16/031 Finance

- a. All cheques signed and due for signing, as itemised in the RFO Report (Appendix C), were authorised by the councillors. The councillors also noted the income received since the last meeting, agreed the Reconciliation of Accounts against the Bank Statements and reviewed the Statement of Accounts against the budget.
- b. The councillors resolved that the following donations be made:
  - Suffolk Age UK £50
  - Sudbury Newstalk £50
  - East Anglian Air Ambulance £50
  - Sudbury First Responders £50.
- c. The councillors resolved that the following Earmarked Reserves be carried forward to 2016 / 2017:

Asset Replacement	£ 1,300.00
Defibrillator installation	£ 2,237.00
Chilton Woods Planning Application	£10,000.00
Community Centre	£ 5,000.00
Churchyard	£ 2,384.00
Welcome Pack	£ 562.00
Election Costs	£ 1,250.00
<b>Total</b>	<b>£22,733.00</b>

#### 16/032 Burial Authority matters

The Trustees plans for a path in the churchyard were discussed as well as events for later in the year.

#### 16/033 Footpaths and other amenities

No issues were raised.

#### 16/034 Suffolk Year of Walking

The councillors reviewed the objectives of Babergh's plan to have walk during 2016, involving the 4 councils in the Waldingfield Ward, and resolved that they were interested to take part.

#### 16/035 Defibrillator

The defibrillator equipment and provision of an electrical supply have been ordered and CPC now await the installation which is hoped to be completed in March. An official opening and a training session will then be arranged.

#### 16/036 Councillor Vacancy

After hearing that Andrew Green had resigned from CPC, the councillors wished to record their appreciation of the support that he had given during his time on the council. The notices of the vacancy had now been posted and subject to a by-election not being called, it is hoped to fill the vacancy by co-option.

#### 16/037 Questions to Chair

No questions were raised.



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### Appendix C RFO Report

#### Receipt & Payments

Date	Details	Ref	Power	Receipts	Payments
19/02/16	SCC Locality Grant			2,237.00	0.00
07/03/16	DF Crimmin - Expenses Sept to Feb	737	LA 2011 ss 1 to 8	0.00	143.42
31/03/16	DF Crimmin - Salary Jan to Mar	738	LA 2011 ss 1 to 8	0.00	662.84
31/03/16	DF Crimmin - WFHA Jan to Mar	738	LA 2011 ss 1 to 8	0.00	39.00
31/03/16	HMRC - Clerk Tax	739	LA 2011 ss 1 to 8	0.00	165.80
07/03/16	BDC - Dog & litter bin emptying	740	LA 2011 ss 1 to 8	0.00	198.19

#### Reconciliation

Account	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Current Account	01/02/16	£27,917.17	£28,419.92	£1,734.25	£2,237.00	£0.00
Instant Access Account	20/10/15	£27.07	£27.07	£0.00	£0.00	£0.00
Lloyds Fixed Term Deposit	21/10/15	£0.00	£0.00			£0.00
		£27,944.24	£28,446.99	£1,734.25	£2,237.00	

#### Statement of Accounts vs Budget

	Budget	Actual		Reserves	Budget	Actual
Assets B/Forward		£22,999.03				
<b>Income</b>			<b>Expenditure</b>			
Precept	£7,658.15	£7,658.15	Clerks Salary		£2,585.00	£2,624.02
Bank Interest	£120.00	£120.00	Admin Expenses	£562.00	£1,320.00	£948.83
Churchyard	£0.00	£502.00	Insurance		£200.00	£177.14
Grants	£450.00	£2,736.62	Annual Subscriptions		£270.00	£230.00
Wayleave	£9.20	£9.20	Audit Inspections		£65.00	£66.00
Other	£0.00	£611.50	Donations		£300.00	£130.00
VAT Repayment	£0.00	£136.63	Chairman's Allowance		£100.00	£0.00
			Dog & Litter Bins		£210.00	£165.16
			Footpaths		£600.00	£525.00
			Churchyard / Memorial		£50.00	£113.30
			Community Warden		£650.00	£650.00
			Street Lighting		£0.00	£0.00
			Projects		£1,000.00	£140.00
			Other		£0.00	£485.00
			VAT Paid		£0.00	£71.69
<b>Total</b>	<b>£8,237.35</b>	<b>£11,774.10</b>	<b>Total</b>	<b>£562.00</b>	<b>£7,350.00</b>	<b>£6,326.14</b>
			Assets C/Forward			£28,446.99
<b>Total</b>		<b>£34,773.13</b>	<b>Total</b>			<b>£34,773.13</b>

#### End of Appendices