

Associated Papers CPC Meeting on 7th March 2016

Agenda Item 2 Councillors' Request for Dispensation

If there is an item on this agenda for which you have a pecuniary interest you will not be able to take part in any of the discussion or vote on a resolution. However, if you wish the council to consider your request for dispensation **you need to write to the Clerk ahead of the meeting** stating your reasons on why you should be given a dispensation.

Agenda Item 5 Clerk's Report

Minute	Action	Complete ✓
14/028	SCC are reviewing CPC request to lease / licence the Drive to Churchyard. How long has CPC maintained Drive?	
15/028	Frank Lawrenson is now progressing CPC's views on being a formal partner for Chilton Woods S106 agreement.	
16/003	Minutes updated on website.	✓
16/004	Newsletter issued	✓
16/005	Letter written to Colets Piling	
16/008 a	Payments made to suppliers.	✓
16/008 b	Precept demand sent to Babergh.	✓
16/015	Issues raised with Community Warden.	✓
16/015	Health Centre to consider purchase of an additional dog bin for Waldingfield Road entrance.	
16/019	Minutes updated on website.	✓
	Clerk Hours	
	As at 14th February - 236 hours worked / 230 hours paid.	

Agenda Item 6 Correspondence

Apart from items in agenda no other correspondence has been received since the last meeting.

Agenda Item 7c Status of Planning Applications

No applications or referrals are outstanding.

Associated Papers CPC Meeting on 7th March 2016

Agenda Item 8a RFO Report

Receipt & Payments

Date	Details	Ref	Power	Receipts	Payments
19/02/16	SCC Locality Grant			2,237.00	0.00
07/03/16	DF Crimmin - Expenses Sept to Feb	737	LA 2011 ss 1 to 8	0.00	143.42
31/03/16	DF Crimmin - Salary Jan to Mar	738	LA 2011 ss 1 to 8	0.00	662.84
31/03/16	DF Crimmin - WFHA Jan to Mar	738	LA 2011 ss 1 to 8	0.00	39.00
31/03/16	HMRC - Clerk Tax	739	LA 2011 ss 1 to 8	0.00	165.80

Reconciliation

Account	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Current Account	01/02/16	£27,917.17	£28,618.11	£1,536.06	£2,237.00	£0.00
Instant Access Account	20/10/15	£27.07	£27.07	£0.00	£0.00	£0.00
Lloyds Fixed Term Deposit	21/10/15	£0.00	£0.00			£0.00
		£27,944.24	£28,645.18	£1,536.06	£2,237.00	

Statement of Accounts vs Budget

	Budget	Actual		Reserves	Budget	Actual
Assets B/Forward		£22,999.03				
<u>Income</u>			<u>Expenditure</u>			
Precept	£7,658.15	£7,658.15	Clerks Salary		£2,585.00	£2,624.02
Bank Interest	£120.00	£120.00	Admin Expenses	£562.00	£1,320.00	£948.83
Churchyard	£0.00	£502.00	Insurance		£200.00	£177.14
Grants	£450.00	£2,736.62	Annual Subscriptions		£270.00	£230.00
Wayleave	£9.20	£9.20	Audit Inspections		£65.00	£66.00
Other	£0.00	£611.50	Donations		£300.00	£130.00
VAT Repayment	£0.00	£136.63	Chairman's Allowance		£100.00	£0.00
			Dog & Litter Bins		£210.00	£0.00
			Footpaths		£600.00	£525.00
			Churchyard / Memorial		£50.00	£113.30
			Community Warden		£650.00	£650.00
			Street Lighting		£0.00	£0.00
			Projects		£1,000.00	£140.00
			Other		£0.00	£485.00
			VAT Paid		£0.00	£38.66
Total	£8,237.35	£11,774.10	Total	£562.00	£7,350.00	£6,127.95
			Assets C/Forward			£28,645.18
Total		£34,773.13	Total			£34,773.13

Associated Papers CPC Meeting on 7th March 2016

Agenda Item 8a Clerk's Expenses

Date	Description	Postage			No of Calls	Telephone Phone Call to	Printing			Travel Miles
		1st	2nd	Other			A4 Print	A3 Print	Lams	
01/09/15					2	Turner & Son, B Zear				
02/09/15	Meeting Pack / Notices				3	B Zear, V Herbert x 2	214	17	8	8
04/09/15					1	P Clifford				
07/09/15					2	BDC, R Edgeley				
09/09/15		1			1	B Zear				
18/09/15		1								
24/09/15			1							
25/09/15					1	P Clifford				
01/10/15							8		8	
02/10/15	BDO Notices									6
08/10/15					2	BDC, V Davies				
09/10/15					1	V Davies				
12/10/15					1	V Davies				
13/10/15					1	K Shapley				
19/10/15			1		1	Andy Tuffs				
26/10/15					1	P Clifford				
27/10/15							187		12	8
02/11/15	Meeting									4
03/11/15			1		8	Bradley x 2, S Merry x 2, C Spence, P Clifford, Health Centre x 2				
04/11/15					3	CHT, S Merry, BDC				
05/11/15					1	CHT				
10/11/15					2	BDC x 2				
18/11/15					2	G Covey, P Clifford				
23/11/15					1	V Herbert				
26/11/15					1	G Covey				
30/11/15										
02/12/15						BDC				
03/12/15					3	STC x 3				
14/12/15					1	A McMillan				
17/12/15					6	BDC x 2, LMPC, APC x 3				
18/12/15					3	LMPC, BDC, SCC				
21/12/15										
22/12/15					2	V Davies, SCC				
29/12/15	Meeting Pack				1	D Gotts	187		12	
30/12/15	Notices									9
04/01/16	Meeting									4
07/01/16					1	BDC				
12/01/16					1	STC				
19/01/16			2		1	A McMillan				
21/01/16					4	CHT x 2, SHC x 2				
22/01/16					1	BDC				
23/01/16	Application to Val				1	Val Hart				
25/01/16					1	A McMillan				
26/01/16					2	V Hart, J Steele				
28/01/16	Health Centre				4	P Clifford, BDC, AMEC, E Gore				6
29/01/16	Newsletter				2	K Shapley, P Clifford				7
02/02/16					1	A McMillan				
03/02/16	CW Planning Document x 6						972			
04/02/16	CW application				1	A McMillan				5
09/02/16	Meeting Pack & Notices						132		8	9
11/02/16					1	A McMillan				
15/02/16	Chilton Woods documents x 25						310			4
16/02/16					1	A McMillan				
18/02/16					1	P Clifford				
19/02/16	Bank									6
22/02/16					2	V Hart, A McMillan				
23/02/16					1	Bradley				
24/02/16					1	Bradley				
29/02/16					3	V Hart, A McMillan, Bradley	156		12	
		2	5	0	81		2166	17	60	76
		£1.26	£2.70	£0.00	£9.72		£86.64	£1.70	£7.20	£34.20

Expenditure on behalf of Chilton Parish Council

Date	Description	Ref	Gross	VAT	Net	Account Heading
	Postage		£3.96		£3.96	
	Cost of Calls		£9.72		£9.72	
	Printing		£88.34		£88.34	
	Laminates		£7.20		£7.20	
	Travel Costs		£34.20		£34.20	
	Total		£143.42	£0.00	£143.42	Balanced

Mileage rate from 6/4/2011	45p
1st Class Post	63p
2nd Class Post	54p
Telephone Calls	10p+VAT
A4 Printing per page	4p
A3 Printing per page	10p
Laminates	12p

Agenda Item 8b Donations

In 2013 / 2014 the following donations were made:

- Suffolk Age UK £50
- Sudbury Newstalk £50
- East Anglian Air Ambulance £50
- Sudbury First Responders £50.

In 2014 / 2015 the following donations were made:

- Suffolk Age UK £50
- Sudbury Newstalk £50
- East Anglian Air Ambulance £50
- Sudbury First Responders £50.

Agenda Item 8c Earmarked Reserves

Asset Replacement	£ 1,300.00
Defibrillator installation	£ 2,237.00
Chilton Woods Planning Application	£10,000.00
Community Centre	£ 5,000.00
Churchyard	£ 2,384.00
Welcome Pack	£ 562.00
Election Costs	£ 1,250.00
Total	£22,733.00

Agenda Item 11 Suffolk Year of Walking



People Directorate

Responsible for Communities and Housing

Please ask for: Sue Calver
Direct line: 01449 724653
Fax number:
Your reference:
Our reference:

Dear Sir/Madam

Suffolk Year of Walking – May 2016 to April 2017

Suffolk's first walking strategy was launched in 2015 setting out a vision to increase the number of people walking in Suffolk. As well as the many health benefits associated with walking the strategy also highlights the natural environment of Suffolk which makes it a wonderful place to walk, both in urban and rural areas.

Babergh and Mid Suffolk District Council are proud to offer the opportunity for parishes throughout the two districts to apply for a trained walk leader to lead a walk in their local area.

Applying for a walk leader is free of charge but is limited to one walk per **ward**, your ward covers the following areas:

WALDINGFIELD WARD – Acton, Lt Waldingfield, Gt Waldingfield & Chilton

We hope that this project will enable parishes to work together with neighbouring villages to advertise and highlight the natural beauty of their local area; ensuring local residents and people from further afield are able to partake.

Babergh & Mid Suffolk District Council will provide the parish with a trained walk leader and we ask for a commitment from the parish to provide at least two people who are willing to help out with the walk on the day. Walk leaders will be allocated on a first come first served basis.

When thinking about your parish please ensure that any walk you may be considering is as inclusive and accessible as possible given we have many rural areas and it is highly likely that people will travel to attend the walk, so car parking and preferably toilet facilities would also need to be a consideration. Providing a walk in your area will give you the opportunity to promote local facilities such as pubs, cafes, Community shops etc where visitors may choose to use before or after your walk.

This project also provides the parish with the potential for advocating past local history, village stories, anecdotal tales and themes which might be of interest to visitors. To support your event Babergh & Mid Suffolk District Council can offer a minor Arts grant of up to £250 the funding available can be used to provide a poet or storyteller for your walk to accentuate the above. To apply for this funding please contact Zoey Banthorpe, Arts Officer on zoey.banthorpe@baberghmidsuffolk.gov.uk or telephone 01449 724 638.

Babergh & Mid Suffolk District Council are working in partnership with the Tourist Information Centre in Stowmarket, although all the parish walks will be free of charge for participants booking is essential and must be made directly with the TIC on 01449 676800

If you would like to take up this offer we need confirmation and return of the attached form by 31st March 2016.
Yours sincerely

Sue Calver
Communities Officer – Babergh and Mid Suffolk District Councils

Babergh District Council
Council Offices, Corks Lane, Hadleigh, Ipswich, IP7 6SJ
Telephone (01473) 822801
Facsimile (01473) 825742
Minicom (01473) 825878
www.babergh.gov.uk

Mid Suffolk District Council
Council Offices, High Street, Needham Market, Ipswich, IP6 8DL
Telephone (01449) 724500
Facsimile (01449) 724627
SMS Text Mobile (07827) 842833
www.midsuffolk.gov.uk

Strategic Director (People): Michael Evans
Head of Housing: Martin King Head of Communities: Jonathan Free