

Meeting of Chilton Parish Council to be held on Tuesday 2nd September 2014
at The Christopher Centre, Sudbury at 7.30pm

AGENDA

1. **Apologies** for absence
2. **Declaration of Interest**
3. Receive **Councillors' request for dispensation**
4. Agree **Minutes** of Chilton Parish Council meeting held on 1st July 2014
5. **Public participation session**: 15 minutes for the public, county and district councillors and community support police officer present to make representations and answer questions on matters of interest.
6. Agree actions required on the **Clerk's Report** and Chairman's Report.
7. **Questions to the Chair.**
8. Agree actions required on **Routine Correspondence** received and emails circulated by the Clerk to councillors since the last scheduled meeting.
9. **Planning**
 - a. Consider any **planning application** received since the agenda was posted
 - b. **Status of planning applications**, enforcement referrals and plans previously reviewed by Parish Council.
10. **Finance**
 - a. To approve and accept the **External Audit report** for the year ended 31 March 2014 by BDO
 - b. Review and agree **CPC's Asset Register**
 - c. Agree the **insurance cover** required by CPC from Zurich for 2014 /15 when the Asset Register and other risks are taken into consideration
 - d. Consider placement of CPC's investment portfolio in a **one year fixed term deposit**
 - e. From the **RFO Report** authorise payments made since last meeting and to be made; note income received since last meeting; review the Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
 - f. Update on changes to **authorised signatories** for CPC's banking arrangements
11. Update on the **Chilton Woods** Shaping meeting
12. Consider response to the **Suffolk Gypsy & Traveller short stay stopping sites** consultation
13. Consider response to **BDC's Caretaker Scheme** consultation
14. Update on the **Health Centre** development
15. Review **Burial Authority** matters
16. Review any issues raised on **Footpaths and other amenities**
17. Update on outstanding issues with **Suffolk County Council**
18. Consider CPC's representatives to **BDC's Town & Parish Council meeting** in November
19. Date of next scheduled meeting **4th November 2014.**