AGENDA

39. **Election of Chairman** and to receive Declaration of Acceptance of Office from Chairman
40. Election of Vice Chairman
41. **Apologies** for absence
42. Confirmation of Declaration of Office from Councillors and set deadline for those not received
43. Receive **declarations of interests** and request for dispensation from Councillors
44. Consider adoption of the **General Power of Competence**
45. Agree **Minutes** of Chilton Parish Council (CPC) meeting held on 29th April 2019
46. To appoint members to the **HR** and **Standards committees**
47. To appoint **representative** to the Suffolk Association of Local Councils (SALC)
48. To consider the appointment of Heelis & Lodge as **Internal Auditors** for 2019 / 20
49. To consider **payment of annual subscriptions** to SALC, Suffolk Wildlife Trust, Community Action Suffolk, Society of Local Council Clerks and the Suffolk Preservation Society
50. **Public participation session**: 15 minutes for the public, county and district councillors present to make representations and answer questions on matters of interest
51. Agree actions required on the **Clerk’s Report**
52. Agree actions required on **Routine Correspondence** received and emails circulated by the Clerk to Councillors since the last scheduled meeting

53. **Planning**
   a. Consider **Planning Application DC/19/01886 The Oaks, Chilton Grove** - Outline Planning Application (some matters reserved) - Erection of a dwelling including vehicular access.
   b. Consider **Planning Application DC/19/02056 Hollyfield, Chilton Corner** - Alterations to annexe / holiday let which include addition of windows and fenestration changes.
   c. Consider any further planning application received since the agenda was posted which requires a response before the next scheduled meeting
   d. Consider the status of **planning matters** previously reviewed by CPC.

54. **Finance**
   a. To consider the **Internal Auditor’s Report** for the year ended 31st March 2019
   b. To approve the **Bank Reconciliation** and the **Receipts and Payments Account** for the year ending 31st March 2019
   c. To approve **Section 1 of the Annual Return** for the year ending 31st March 2019
   d. To approve **Section 2 of the Annual Return** for the year ending 31st March 2019
   e. To approve the explanation of the **quantified significant variances**
   f. From the **RFO Report** authorise payments made since last meeting and to be made and note income received since last meeting
   g. To confirm **CPC’s Bank signatories**
   h. Approve latest SLA with Sudbury Town Council for Community Wardens.

55. Update on the development of a **Neighbourhood Plan (NP)** for the parish of Chilton
56. Review any issues raised on **Footpaths and other CPC owned assets**
57. Review of **Burial Authority** matters including proposed Wayleave Agreement from UK Power Networks for a power supply to St Mary’s.
58. Review lapsed **Community Right to Bid** applications

59. **Questions to the Chair**
60. In accordance to CPC’s Standing Order 3d the councillors to consider the exclusion of the public and press from the meeting due to the confidential nature of the Clerk’s Contract of Employment
61. Approve the **proposed increase of the Clerk’s hourly rate**
62. Date of next scheduled meeting is **Monday 1st July 2019** at Great Waldingfield Village Hall starting at 7.30pm.