

Associated Papers CPC Meeting on 6th March 2017

Agenda Item 2 Councillors' Request for Dispensation

If there is an item on this agenda for which you have a pecuniary interest you will not be able to take part in any of the discussion or vote on a resolution. However, if you wish the council to consider your request for dispensation **you need to write to the Clerk ahead of the meeting** stating your reasons on why you should be given a dispensation.

Agenda Item 5 Clerk's Report

Minute	Action	Complete ✓
16/028	Frank Lawrenson has reported that Babergh said that they hadn't started the S106 discussions re Chilton Woods and would involve Chilton in the consultation process when it started.	
16/105	Line to be painted across entrance to Church in Church Field Road.	
16/106	Broken footpath signs are to be repaired by SCC.	
16/115	Lady Hart to write to SCC.	
17/003	Minutes updated on website.	✓
17/007	Responses sent re planning applications.	✓
17/008 a	Payments made to suppliers.	✓
17/008 b	Precept Demand sent to Babergh.	✓
17/008 c	D Gotts notified on award of contract.	✓
17/013	Response sent on SCC's Minerals and Waste consultation.	✓
	Booked Cllr Beckham on the SALC Planning Conference.	✓
	Clerk Hours	✓
	As at 12th February 2017 - 243.5 hours worked / 230 hours paid.	
	Speed Watch Outings (Drivers reported)	
	The rota starts again in March.	

Agenda Item 6 Correspondence

Apart from items in agenda no other correspondence has been received since the last meeting.

Agenda Item 7c Status of Planning Applications

Application Reference	Address	Planning Details	CPC Minute	Parish Council Comments	Babergh DC Comments
B/15/01718	Chilton Woods Mixed Use Development, Land North of, Woodhall Business Park, Sudbury	Outline application (with all matters reserved except for access) - Erection of up to 1,100 dwellings (Use Class C3); 16.4ha of employment development (to include B1, B2 and B8 uses, a hotel (C1), a household waste recycling centre (sui generis) and a district heating network); village centre (comprising up to 1,000m2 Gross	16/030a	Objected	
B/16/01406	Chilton Grove, Waldingfield Road	Erection of 5 no. dwellings; ancillary outbuildings and improvement to existing vehicular access.	16/132a	Objected	
B/16/01577	Scrupmys, 23 St Marys Close	Sub-division of 1 no. existing detached dwelling into 2 no. semi-detached dwellings. Alterations to fenestration to front elevation and insertion of new first floor side window.	17/007a	Objected	Permission Granted 26/01/2017
B/16/01627	Winthrop Hall, Newton Road	Conversion of existing attached outbuilding to ancillary/annexe accomodation, erection of single-storey extension and alteration to and creation of new fenestration.	17/007b	Support	Permission Granted 23/01/2017

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Agenda Item 8a RFO Report

Receipt & Payments

Date	Details	Ref	Power	Receipts	Payments
06/03/17	Sudbury Town Council - CCTV Maintenance	767	LA 2011 ss 1 to 8	0.00	168.00
06/03/17	Newton Parish Council - Speed Watch	768	LA 2011 ss 1 to 8	0.00	50.00
06/03/17	BDC - Dog & Litter bin emptying	769	LA 2011 ss 1 to 8	0.00	284.80
06/03/17	DF Crimmin - Expenses Sept to Feb	770	LA 2011 ss 1 to 8	0.00	122.36
28/03/17	DF Crimmin - Salary Jan to March	771	LA 2011 ss 1 to 8	0.00	669.52
28/03/17	DF Crimmin - WFHA Jan to March	771	LA 2011 ss 1 to 8	0.00	39.00
28/03/17	HMRC - Clerk Tax	772	LA 2011 ss 1 to 8	0.00	167.40

Reconciliation

Account	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Current Account	01/02/17	£29,285.42	£27,784.34	£1,501.08	£0.00	£0.00
Instant Access Account	20/10/16	£27.07	£27.07	£0.00	£0.00	£0.00
		£29,312.49	£27,811.41	£1,501.08	£0.00	

Statement of Accounts vs Budget

	Budget	Actual	Reserves	Budget	Actual
Assets B/Forward		£28,246.99			
Income			Expenditure		
Precept	£7,579.00	£7,579.00	Clerks Salary	£2,650.00	£2,650.24
Bank Interest	£120.00	£0.00	Admin Expenses	£562.00	£1,023.45
Churchyard	£0.00	£0.00	Insurance	£200.00	£169.71
Grants	£450.00	£619.30	Annual Subscriptions	£263.00	£205.84
Wayleave	£9.20	£9.20	Audit Inspections	£75.00	£166.00
Other	£0.00	£63.25	Donations	£200.00	-£50.00
VAT Repayment	£0.00	£71.69	Chairman's Allowance	£200.00	£0.00
			Dog & Litter Bins	£220.00	£237.33
			Footpaths	£600.00	£525.00
			Churchyard / Memorial	£265.00	£265.00
			Community Warden	£650.00	£650.00
			Street Lighting	£0.00	£0.00
			Projects	£2,237.00	£1,000.00
			Other	£0.00	£0.00
			VAT Paid	£0.00	£751.80
Total	£8,158.20	£8,342.44	Total	£3,064.00	£7,519.00
			Assets C/Forward		£27,811.41
Total		£36,589.43	Total		£36,589.43

Unclaimed VAT = £751.80

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Agenda Item 8a Clerk Expenses

Date	Description	Postage			No of Calls	Telephone Phone Call to	Printing			Travel Miles
		1st	2nd	Other			A4 Print	A3 Print	Lams	
30/08/16					5	K Shapley, A Beckham, E Gore, R Edgeley, CAS				
31/08/16					2	R Edgeley, CAS				
01/09/16	Meeting Pack & Distribution						196		8	9
02/09/16					1	Gemma Covey				
05/09/16	Meeting				1	Gemma Covey				4
06/09/16			3		1	A Beckham				
07/09/16					1	Bradley				
16/09/16					2	G Covey x 2				
22/09/16					4	BDC, SCC, EADT, V Hart				
28/09/16							12		12	
29/09/16										5
30/09/16					2	NHS x 2				
04/10/16					1	G Covey				
05/10/16	Dog Bin				3	Bradley x 2, G Covey				5
06/10/16					1	A Beckham				
07/10/16	SALC OneSuffolk update									6
17/10/16					1	Bradley				
24/10/16					1	M Render				
26/10/16					1	BDC				
28/10/16	A Beckham				5	J Steele x 4, Colin Spence				4
31/10/16					2	A McMillan, V Hart				
01/11/16	Meeting Pack & Distribution						300	25	8	9
04/11/16					1	BDC				
07/11/16	EG / Meeting / VH						25			9
08/11/16			3							
15/11/16					2	V Hart, GWVH				
16/11/16	Planning Application to Lady Hart			£11.00	3	E Gore, K Shapley, R Edgeley				
18/11/16	Church & A Beckham				3	C Spence x 2, A Beckham				7
21/11/16					1	Bradley				
28/11/16					1	V Hart				
29/11/16	Meeting Pack & Notices				2	Bradley x 2	135	5	8	9
05/12/16	Meeting				3	Bradley x 2, V Hart				4
15/12/16	K Shapley									6
19/12/16					1	V Hart				
03/01/17	Meeting Pack / Notices / Post Office				1	D Gotts	127	9	12	12
09/01/17	Meeting				1	K Shapley	40			4
10/01/17			3							
20/01/17					1	SPS				
30/01/17					3	A Beckham, A McMillan x 2				
07/02/17					1	Bradley				
10/02/17					1	CAS				
13/02/17	Traveller Liaison				3	Bradley x 2, SPS				6
20/02/17					3	CAS x 2, V Hart				
		0	9		65		835	39	48	99
		£0.00	£4.95	£11.00	£7.80		£33.40	£3.90	£5.76	£44.55

Expenditure on behalf of Chilton Parish Council

Date	Description	Ref	Gross	VAT	Net	Account Heading
	Postage		£15.95		£15.95	
	Cost of Calls		£7.80		£7.80	
	Printing		£37.30		£37.30	
	Laminates		£5.76		£5.76	
	Travel Costs		£44.55		£44.55	
	Total		£111.36	£0.00	£111.36	Balanced
	Mileage rate from 6/4/2011	45p				
	1st Class Post	64p				
	2nd Class Post	55p				
	Telephone Calls	10p+VAT				
	A4 Printing per page	4p				
	A3 Printing per page	10p				
	Laminates	12p				

Agenda Item 8b SPS Membership

As part of the booking for Adrian +1 to attend the Heritage Training being presented by the Suffolk Preservation Society (SPS), this includes membership of the society till December 2017. It is proposed that CPC sets up a Standing Order of £30 for payment in January of each year.

Agenda Item 8c Donations

In 2014 / 2015 the following donations were made:

- Suffolk Age UK £50
- Sudbury Newstalk £50
- East Anglian Air Ambulance £50
- Sudbury First Responders £50.

In 2015 / 2016 the following donations were made:

- Suffolk Age UK £50
- Sudbury Newsletter £50 * cheque was not cashed.
- East Anglian Air Ambulance £50
- Sudbury First Responders £50.

Fresh Start, a children's' sexual abuse charity based in Ipswich and the Kernos Centre, a charity which offers counselling services from its base in Sudbury, have both asked for your support.

Agenda Item 8d Earmarked Reserves

	2016 / 2017
	End of year
Community Centre	6,000.00
Chilton Woods Consultancy	10,000.00
Asset Replacement	1,400.00
Churchyard Maintenance	2,119.00
Welcome Pack	562.00
Election Costs	1,250.00
Total Earmarked Reserves	21,331.00

Agenda Item 9 Defibrillator

Councillors need to consider arranging awareness session for residents and an official opening, although the later should be after the SCC Elections in May.

Agenda Item 12 Welcome Booklet

This will now be prepared for review at the May meeting.

Agenda Item 13 SID Scheme

Great and Little Waldingfield Parish Councils have both agreed to the principle of sharing the cost of a third SID device with CPC should the 3 SID locations in each parish be acceptable to SCC. Lady Hart has raised several concerns with clauses incorporated in the agreement that each PC must sign with SCC but following discussions SCC are not prepared to alter the agreement.

The issue has now been raised with CPC's insurers and I expect to have their statement on the issue for your review at the meeting. The 3 proposed locations for SID's in Chilton (below) have been vetted by SCC's contractor and are approved, though should the scheme proceed, CPC will need to discuss the location (CH01) of one post with a Waldingfield Road resident.

