

A Meeting of Chilton Parish Council to be held on Monday 9th January 2017
at Great Waldingfield Village Hall starting at 7.30pm.

AGENDA

1. **Apologies** for absence
2. Receive **declarations of interests** and request for dispensation from Councillors
3. Agree **Minutes** of Chilton Parish Council (CPC) meeting held on 5th December 2016
4. **Public participation session**: 15 minutes for the public, county and district councillors present to make representations and answer questions on matters of interest.
5. Agree actions required on the **Clerk's Report** and Chairman's Report
6. Agree actions required on **Routine Correspondence** received and emails circulated by the Clerk to Councillors since the last scheduled meeting
7. **Planning**
 - a. Consider **Planning Application B/16/01577 Scrumpys, 23 St Marys Close** - Sub-division of 1 no. existing detached dwelling into 2 no. semi-detached dwellings. Alterations to fenestration to front elevation and insertion of new first floor side window.
 - b. Consider **Planning Application B/16/01627 Winthrop Hall, Newton Road** - Conversion of existing attached outbuilding to ancillary/annexe accommodation, erection of single-storey extension and alteration to and creation of new fenestration.
 - c. Consider any **planning application** received since the agenda was posted
 - d. **Status of planning applications**, enforcement referrals and plans previously reviewed by Parish Council.
8. **Finance**
 - a. From the **RFO Report** authorise payments made since last meeting and to be made; note income received since last meeting; review the Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
 - b. Review agreed Expenditure Budget along with Earmarked and General Reserves and **set the CPC Precept** for 2017 / 2018
 - c. Consider renewal of **footpath and churchyard cutting contract** with D Gotts for 2017
9. Review **Burial Authority** matters
10. Update on **defibrillator at Sudbury Health Centre**
11. Review any issues raised on **Footpaths and CPC Assets**
12. Update on proposed **Speed Indicator Device Scheme** for the parish of Chilton
13. Consider response to the **Suffolk Minerals & Waste Local Plan Issues & Options** consultation
14. Review CPC's **Risk Management Register as at January 2017**
15. Review the **effectiveness of CPC's Internal Audit and Internal Control processes**
16. Consider response to Babergh's request for a **list of street names** for future use in parish
17. Review draft **Welcome Booklet**
18. **Questions to the Chair**
19. Date of next scheduled meeting is **Monday 6th March 2017** at Great Waldingfield Village Hall starting at 7.30pm.