

A Meeting of Chilton Parish Council to be held on Monday 5th September 2016
at Great Waldingfield Village Hall starting at 7.30pm.

AGENDA

1. **Apologies** for absence
2. Receive **declarations of interests** and request for dispensation from Councillors
3. Agree **Minutes** of Chilton Parish Council (CPC) meeting held on 4th July 2016
4. **Public participation session**: 15 minutes for the public, county and district councillors present to make representations and answer questions on matters of interest.
5. Agree actions required on the **Clerk's Report** and Chairman's Report
6. Agree actions required on **Routine Correspondence** received and emails circulated by the Clerk to Councillors since the last scheduled meeting
7. **Planning**
 - a. Consider **Planning Application B/16/00974 Jave, Waldingfield Road** - Erection of a conservatory.
 - b. Consider **Planning Application B/16/01000 Jave, Waldingfield Road** - Erection of single-storey front extension.
 - c. Consider any **planning application** received since the agenda was posted
 - d. Update on Chilton Woods
 - e. **Status of planning applications**, enforcement referrals and plans previously reviewed by Parish Council.
8. **Finance**
 - a. To approve and accept the **External Audit report from BDO LLP** for the year ended 31 March 2016
 - b. Review and agree **CPC's Asset Register**
 - c. Agree the **insurance cover** required by CPC for 2016 / 17 when the Asset Register and other risks are taken into consideration
 - d. From the **RFO Report** authorise payments made since last meeting and to be made; note income received since last meeting; review the Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
9. Review **Burial Authority** matters
10. Review any issues raised on **Footpaths and CPC Assets**
11. Update on the installation of a **defibrillator at the Sudbury Health Centre**
12. Appoint representatives for **BDC Liaison meeting**
13. **Questions to the Chair**
14. Date of next scheduled meeting is on **Monday 7th November 2016** at Great Waldingfield Village Hall starting at 7.30pm.