

A Meeting of Chilton Parish Council to be held on Monday 4<sup>th</sup> July 2016  
at Great Waldingfield Village Hall starting at 7.30pm.

## AGENDA

1. **Apologies** for absence
2. Receive **declarations of interests** and request for dispensation from Councillors
3. Agree **Minutes** of Chilton Parish Council (CPC) meeting held on 4<sup>th</sup> April 2016
4. **Public participation session**: 15 minutes for the public, county and district councillors present to make representations and answer questions on matters of interest.
5. Consider the detail contained in the **new Police Report**
6. Agree actions required on the **Clerk's Report** and Chairman's Report
7. Agree actions required on **Routine Correspondence** received and emails circulated by the Clerk to Councillors since the last scheduled meeting
8. **Planning**
  - a. Consider **Planning Application B/16/00719 1A Chilton Corner Cottages, Valley Road** - Erection of single-storey rear extension
  - b. Consider **Planning Application B/16/00745 Nursery Lodge, Newton Road** - Erection of extensions and cladding to existing including first floor rooms (following demolition of existing flat roof extension)
  - c. Consider any **planning application** received since the agenda was posted
  - d. Update on Chilton Woods
  - e. **Status of planning applications**, enforcement referrals and plans previously reviewed by Parish Council.
9. **Finance**
  - a. From the **RFO Report** authorise payments made since last meeting and to be made; note income received since last meeting; review the Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
10. Review **Burial Authority** matters including cost for repairing churchyard gate and kissing gate.
11. Review any issues raised on **Footpaths and other** amenities including:
  - a. Letter from Ethan Head regarding possible purchase of a new rubbish bin
  - b. Response to footpaths consultation.
12. Update on the installation of a **defibrillator at the Sudbury Health Centre**
13. Review and agree **CPC's document retention periods**
14. Consider proposals for changes to **CPC's Standing Orders and Financial Regulations**
15. Consider plans to "**Walk the Parish**" to review CPC assets
16. Consider plans to produce a **Welcome to Chilton booklet**
17. **Questions to the Chair**
18. In accordance to CPC's Standing Order 3d the councillors to consider the exclusion of the public and press from the meeting due to the **confidential nature of interview(s) for the councillor vacancy and the Clerk's Contract of Employment**
19. To **consider application(s) for co-option to CPC** to fill the Councillor Vacancy
20. Consider the cost of living increase to the **Clerk's NJC Salary Point 18** as agreed by The National Joint Council for Local Government Services
21. Date of next scheduled meeting is on **Monday 5<sup>th</sup> September 2016** at Great Waldingfield Village Hall starting at 7.30pm.