

A Meeting of Chilton Parish Council to be held at 7.30pm on Monday 4th January 2016 at Great Waldingfield Village Hall.

AGENDA

1. **Apologies** for absence
2. Receive **declarations of interests** and request for dispensation from Councillors
3. Agree **Minutes** of Chilton Parish Council (CPC) meeting held on 2nd November 2015
4. **Public participation session**: 15 minutes for the public, county and district councillors and community support police officer present to make representations and answer questions on matters of interest.
5. Agree actions required on the **Clerk's Report** and Chairman's Report
6. Agree actions required on **Routine Correspondence** received and emails circulated by the Clerk to Councillors since the last scheduled meeting
7. **Planning**
 - a. Consider any **planning application** received since the agenda was posted
 - b. Update on the submission of the **Chilton Woods planning application** and consider options for review by CPC
 - c. **Status of planning applications**, enforcement referrals and plans previously reviewed by Parish Council.
8. **Finance**
 - a. From the **RFO Report** authorise payments made since last meeting and to be made; note income received since last meeting; review the Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
 - b. Review agreed Expenditure Budget and **set the CPC Precept** for 2016 / 2017
 - c. Consider renewal of **footpath cutting contract** with D Gotts for 2016
 - d. Consider placement of **CPC's investment portfolio**.
9. Consider whether CPC should join the **Sector Led Body for audit procurement**
10. Review **Burial Authority** matters
11. Review any issues raised on **Footpaths and other amenities**
12. Consider the installation of a **defibrillator on an outside wall of the Sudbury Health Centre**
13. Review the **Risk Management Register as at January 2016** for CPC
14. Review the **effectiveness of CPC's Internal Audit and Internal Control processes**
15. **Questions to the Chair**
16. Date of next scheduled meeting is **Monday 7th March 2016** at Great Waldingfield Village Hall starting at 7.30pm.