

**Associated Papers for CPC Meeting on 6<sup>th</sup> July 2015**

**Agenda Item 2      Councillors' Request for Dispensation**

If there is an item on this agenda for which you have a pecuniary interest you will not be able to take part in any of the discussion or vote on a resolution. However, if you wish the council to consider your request for dispensation **you need to write to the Clerk ahead of the meeting** stating your reasons on why you should be given a dispensation.

**Agenda Item 5      Clerk's Report**

<b>Minute</b>	<b>Action</b>	<b>Complete ✓</b>
14/028	SCC are reviewing CPC request to lease / licence the Drive to Churchyard. How long has CPC maintained Drive?	
15/014	Review of Churchyard issues scheduled for July.	
15/028	Frank Lawrenson is now progressing CPC's views on being a formal partner for Chilton Woods S106 agreement.	
15/039	Stile reported to SCC has now been removed.	✓
15/054	SALC advised of Chairman.	✓
15/056	Register of Interests completed.	✓
15/059	SALC advised of CPC adoption of the General Power of Competence.	✓
15/060	Minutes updated on website.	✓
15/062	SALC advised of CPC representative.	✓
15/063	Heelis & Lodged advised of appointment as Internal Auditor for 2015 / 2016.	✓
15/067	Pensions Regulator updated with CPC contact.	✓
15/068 c	Councillors updated via emails on progress of Enforcement actions at Homebase car wash.	
15/069 c	Annual Return sent to BDO LLP.	✓
15/069 d	Payments made to suppliers.	✓
15/069 e	Donation sent re History of Chilton.	✓
15/070	Mr Clifford applied fertilizer to the Churchyard.	✓
15/072	Bookings made for SALC Briefing and cancellation made re Cllr Green.	✓
15/073	Possible encroachment in Spire Chase - review outstanding.	
	Response on planning application sent to BDC.	✓
	Following the last meeting in May, a review of the damage caused by the moles in the Churchyard was considered as dangerous for anyone using the area. After discussing the issue with the Chairman a contractor was hired and 6 moles were removed at a total cost of £75. He will return in the Autumn to remove as many rabbits as possible from the site.	
	<b>Clerk Hours</b>	
	As at 31st May 60.75 hours worked / 45 hours paid.	
	<b>Speed Watch Outings (Drivers reported)</b>	
	No surveys undertaken since last meeting.	

**Agenda Item 6      Correspondence**

No correspondence received.

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**Agenda Item 7d Status of Planning Applications**

Application Reference	Address	Planning Details	CPC Minute	Parish Council Comments	Babergh DC Comments
B/15/00328	Mulberry House, 35 Spire Chase	Application for a Certificate of Lawfulness for a Proposed Use or Development - Erection of single-storey side extension and rear facing roof dormer, together with front facing roof lights.		CPC are not consulted as the decision will be made by BDC Legal Services.	

**Agenda Item 8a RFO Report**

**Receipt & Payments**

Date	Details	Ref	Power	Receipts	Payments
12/05/15	Sudbury History Society - Donation	720	LA 2011 ss 1 to 8	0.00	100.00
18/05/15	HMRC VAT Repayment			136.63	0.00
06/07/15	Topline Pest Control - Churchyard	721	LA 2011 ss 1 to 8	0.00	75.00
06/07/15	Sudbury Town Council - Community Warden	722	LA 2011 ss 1 to 8	0.00	650.00
06/07/15	BDC - Election costs	723	LA 2011 ss 1 to 8	0.00	87.50

**Reconciliation**

Account	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Current Account	01/06/15	£15,064.17	£13,204.91	£1,859.26	£0.00	£0.00
Instant Access Account	31/03/15	£27.07	£27.07	£0.00	£0.00	£0.00
Lloyds Fixed Term Deposit	21/10/14	£12,000.00	£12,000.00			£0.00
		£27,091.24	£25,231.98	£1,859.26	£0.00	

**Statement of Accounts vs Budget**

	Budget	Actual		Reserves	Budget	Actual
Assets B/Forward		£22,999.03				
<b>Income</b>			<b>Expenditure</b>			
Precept	£7,658.15	£3,829.08	Clerks Salary		£2,585.00	£598.46
Bank Interest	£120.00	£0.00	Admin Expenses	£562.00	£1,320.00	£139.80
Churchyard	£0.00	£0.00	Insurance		£200.00	£0.00
Grants	£450.00	£0.00	Annual Subscriptions		£270.00	£230.00
Wayleave	£9.20	£0.00	Audit Inspections		£65.00	£66.00
Other	£0.00	£126.50	Donations		£300.00	£100.00
VAT Repayment	£0.00	£136.63	Chairman's Allowance		£100.00	£0.00
			Dog & Litter Bins		£210.00	£0.00
			Footpaths		£600.00	£0.00
			Churchyard / Memorial		£50.00	£75.00
			Community Warden		£650.00	£650.00
			Street Lighting		£0.00	£0.00
			Projects		£1,000.00	£0.00
			VAT Paid		£0.00	£0.00
<b>Total</b>	<b>£8,237.35</b>	<b>£4,092.21</b>	<b>Total</b>	<b>£562.00</b>	<b>£7,350.00</b>	<b>£1,859.26</b>
			Assets C/Forward			£25,231.98
<b>Total</b>		<b>£27,091.24</b>	<b>Total</b>			<b>£27,091.24</b>