

The Annual Meeting of Chilton Parish Council to be held at 7.30pm on
Tuesday 12th May 2015 at Great Waldingfield Village Hall.

AGENDA

1. **Election of Chairman** and to receive Declaration of Acceptance of Office from Chairman
2. **Apologies** for absence
3. Confirmation of **Declaration of Office from Councillors** and set deadline for those not received
4. Election of Vice Chairman
5. Receive **declarations of interests** and request for dispensation from Councillors
6. Consider adoption of the **General Power of Competence**
7. Agree **Minutes** of Chilton Parish Council meeting held on 26th March 2015
8. To appoint members to the **HR** and **Standards committees**
9. To **appoint representatives** to outside bodies:
 - a. Suffolk Association of Local Councils (SALC)
10. To consider the appointment of Heelis & Lodge as **Internal Auditors** for 2015 / 16
11. To consider **payment of annual subscriptions** to SALC, Suffolk Wildlife Trust, Community Action Suffolk, Society of Local Council Clerks and the Suffolk Preservation Society
12. **Public participation session**: 15 minutes for the public, county and district councillors and community support police officer present to make representations and answer questions on matters of interest.
13. Agree actions required on the **Clerk's Report** and Chairman's Report
14. Agree actions required on **Routine Correspondence** received and emails circulated by the Clerk to Councillors since the last scheduled meeting
15. **Planning**
 - a. Consider plans for CPC to review the **outline planning application for Chilton Woods** which is expected to be lodged with BDC before the end of May 2015
 - b. Consider any further **planning application(s)** received since the agenda was posted
 - c. **Status of planning applications**, enforcement referrals and plans previously reviewed by Parish Council
16. **Finance**
 - a. To consider the **Internal Auditor's Report as at 31st March 2015** and agree actions on any matters arising
 - b. To approve Chilton Parish Council's **Receipts and Payments Account** for year ending 31st March 2015
 - c. To approve **Sections 1 and 2 of Annual Return** for the year ending 31st March 2015
 - d. From the **RFO Report** authorise payments made since last meeting and to be made; note income received since last meeting; review the Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
 - e. Consider request for funding towards the "History of Chilton".
17. Review **Burial Authority** matters
18. Review any issues raised on **Footpaths and other amenities**
19. Consider Councillor's requiring SALC's **Councillor Briefing training** in June
20. **Questions to the Chair**
21. Date of next scheduled meeting is **Monday 6th July 2015** at Great Waldingfield Village Hall starting at 7.30pm.