

A Meeting of Chilton Parish Council to be held at 7.30pm on Monday 7th September 2015 at Great Waldingfield Village Hall.

AGENDA

1. **Apologies** for absence
2. Receive **declarations of interests** and request for dispensation from Councillors
3. Agree **Minutes** of Chilton Parish Council (CPC) meeting held on 3rd August 2015
4. **Public participation session**: 15 minutes for the public, county and district councillors and community support police officer present to make representations and answer questions on matters of interest.
5. Agree actions required on the **Clerk's Report** and Chairman's Report
6. Agree actions required on **Routine Correspondence** received and emails circulated by the Clerk to Councillors since the last scheduled meeting
7. **Planning**
 - a. Consider any **planning application** received since the agenda was posted
 - b. Update on the proposed Chilton Woods planning application
 - c. **Status of planning applications**, enforcement referrals and plans previously reviewed by Parish Council.
8. **Finance**
 - a. To approve and accept the **External Audit report from BDO LLP** for the year ended 31 March 2015
 - b. Review and agree **CPC's Asset Register**
 - c. Agree the **insurance cover** required by CPC for 2015 /16 when the Asset Register and other risks are taken into consideration
 - d. Consider placement of **CPC's investment portfolio** following maturity of current deposit term in October 2015
 - e. From the **RFO Report** authorise payments made since last meeting and to be made; note income received since last meeting; review the Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget.
9. Review **Burial Authority** matters including memorial request for Jean Zear
10. Review any issues raised on **Footpaths and other amenities**
11. Consider responses to Babergh District Council's (BDC) consultations on:
 - a. **Housing Allocations Policy**
 - b. **Licensing Act 2003 Local Policy (2016 - 2021)**
 - c. **Gambling Act 2005 Local Policy (2016 - 2019).**
12. Consider if CPC wish to install a **defibrillator on an outside wall of the Chilton Health Centre**
13. Plans for **Councillor Training**
14. Appoint representatives for **BDC Liaison meeting**
15. **Questions to the Chair**
16. Date of next scheduled meeting is **Monday 2nd November 2015** at Great Waldingfield Village Hall starting at 7.30pm.