

Annual Meeting of Chilton Parish Council to be held on Tuesday 6th May 2014
at The Christopher Centre, Sudbury at 7.30pm

AGENDA

1. **Election of Chairman**
2. **Apologies** for absence
3. **Declaration of Interest**
4. Receive **Councillors' request for dispensation**
5. **Election of Vice Chairman**
6. Agree **Minutes** of Chilton Parish Council meeting held on 1st April 2014
7. To appoint members to the **HR** and **Standards committees**
8. To **appoint representatives** to outside bodies:
 - a. Suffolk Association of Local Councils (SALC)
9. To consider appointment of Heelis & Lodge as **Internal Auditors** for 2014 / 15
10. To consider **payment of annual subscriptions** to SALC, Suffolk Wildlife Trust, Community Action Suffolk, Society of Local Council Clerks and the Suffolk Preservation Society
11. **Public participation session**: 15 minutes for the public, county and district councillors and community support police officer present to make representations and answer questions on matters of interest.
12. Agree actions required on the **Clerk's Report** and Chairman's Report.
13. **Questions to the Chair.**
14. Agree actions required on **Routine Correspondence** received and emails circulated by the Clerk to councillors since the last scheduled meeting.
15. **Planning**
 - a. Consider **Planning Application B/14/00150 St Mary's Church, Church Field Road** - Application for advertisement consent - Erection of a single-bay post-mounted notice board to front Churchyard as indicated by 'X' on submitted site location plan.
 - b. Consider **Planning Application B/14/00202 Car Wash, Homebase** - Alteration of car wash layout. Erection of two canopies, wash screen and replacement cabin for customer waiting, office / rest room and secure storage.
 - c. Consider any further **planning application(s)** received since the agenda was posted
 - d. **Status of planning applications**, enforcement referrals and plans previously reviewed by Parish Council.
16. **Finance**
 - a. To consider the **Internal Auditor's Report** and agree actions on any matters arising
 - b. To approve Chilton Parish Council's (CPC) **Receipts and Payments Account** for year ending 31st March 2014
 - c. To approve **Sections 1 and 2 of Annual Return** for the year ending 31st March 2014
 - d. From the **RFO Report** authorise payments made since last meeting and to be made; note income received since last meeting; review the Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
17. Review progress on the **Chilton Woods** development.
18. Update on the **Health Centre** development.
19. Review **Burial Authority** matters.
20. Review any issues raised on **Footpaths and other amenities.**
21. Update on outstanding issues with **Suffolk County Council**
22. In accordance to CPC's Standing Order 1c the councillors to consider the **exclusion of the public and press** from the meeting due to the confidential nature of the co-option of a councillor
23. Consider applications for the **co-option of a councillor** to replace Veryan Herbert
24. Date of next scheduled meeting **1st July 2014.**