

Meeting of Chilton Parish Council to be held on Monday 6<sup>th</sup> January 2014  
at The Christopher Centre, Sudbury at 7.30pm

AGENDA

1. **Apologies** for absence
2. **Declaration of Interest**
3. Receive **Councillors' request for dispensation**
4. Agree **Minutes** of Chilton Parish Council meeting held on 3<sup>rd</sup> December 2013
5. **Public participation session**: 15 minutes for the public, county and district councillors and community support police officer present to make representations and answer questions on matters of interest.
6. Agree actions required on the **Clerk's Report** and Chairman's Report
7. **Questions to the Chair**
8. Agree actions required on **Routine Correspondence** received and emails circulated by the Clerk to councillors since the last scheduled meeting
9. **Planning**
  - a. Consider **Planning Application B/13/01475 Grove Hall, Waldingfield Road** - Application for a Certificate of Lawfulness for a Proposed Use of Development - Conversion of loft into additional living accommodation and insertion of roof windows.
  - b. Consider any **planning application(s)** received since the agenda was posted
  - c. **Status of planning applications**, enforcement referrals and plans previously reviewed by Parish Council
10. **Finance**
  - a. From the **RFO Report** authorise payments made since last meeting and to be made; note income received since last meeting; review the Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
  - b. Review agreed Expenditure Budget and **set the CPC Precept for 2014 / 2015**
11. Review progress on the **Chilton Woods** development
12. Update on the **Health Centre** development
13. Review **Burial Authority** matters
14. Review any issues raised on **Footpaths and other amenities**
15. Update on plans to **commemorate the Queen's Diamond Jubilee**
16. Update on outstanding issues with **Suffolk County Council**
17. Review the **Risk Management Register as at January 2014** for Chilton Parish Council
18. Review the **effectiveness of CPC's Internal Audit and Internal Control processes**
19. Consider process for the registration of land or asset under the **Localism Act's Community Right to Bid**
20. Date of next scheduled meeting **4<sup>th</sup> March 2014**