

Meeting of Chilton Parish Council to be held on Tuesday 4<sup>th</sup> March 2014  
at The Christopher Centre, Sudbury at 7.30pm

AGENDA

1. **Apologies** for absence
2. **Veryan Herbert**
3. **Declaration of Interest**
4. Receive **Councillors' request for dispensation**
5. Agree **Minutes** of Chilton Parish Council meeting held on 6<sup>th</sup> January 2014
6. **Public participation session:** 15 minutes for the public, county and district councillors and community support police officer present to make representations and answer questions on matters of interest.
7. To give CPC's views to Mattanna Limited on the **proposed housing development off Waldingfield Road.**
8. Agree actions required on the **Clerk's Report** and Chairman's Report.
9. **Questions to the Chair.**
10. Agree actions required on **Routine Correspondence** received and emails circulated by the Clerk to councillors since the last scheduled meeting.
11. **Planning**
  - a. Consider any **planning application(s)** received since the agenda was posted
  - b. **Status of planning applications**, enforcement referrals and plans previously reviewed by Parish Council.
12. **Finance**
  - a. From the **RFO Report** authorise payments made since last meeting and to be made; note income received since last meeting; review the Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
  - b. Consider appointment of D Gotts as the **2014 footpath maintenance contractor**
  - c. Consider **donation requests** received from organisations
  - d. Agree **Earmarked Reserves** to be carried forward to 2014 / 2015.
13. Review progress on the **Chilton Woods** development.
14. Update on the **Health Centre** development.
15. Review **Burial Authority** matters.
16. Review any issues raised on **Footpaths and other amenities.**
17. Update on outstanding issues with **Suffolk County Council including CPC's requirements for the drive from Church Field Road to St Mary's Churchyard.**
18. Consider CPC's response to **BDC's Consultation on a new Draft Statement of Community Involvement (SCI).**
19. Update on **councillor vacancy.**
20. In accordance to CPC's Standing Order 1c the councillors to consider the **exclusion of the public and press** from the meeting due to the confidential nature of the Clerk's Contract of Employment.
21. Consider changes to the **Clerk's Contract of Employment with regard to the Working from Home Allowance, Annual Leave and Additional Hours.**
22. Date of next scheduled meeting **6<sup>th</sup> May 2014.**