

CHILTON PARISH COUNCIL

Clerk: Dave Crimmin, Cragston, Sudbury Road, Newton, Sudbury, Suffolk CO10 0QH
Tel: 01787 375085 email: chiltonpc@btinternet.com

19th May 2017

Mrs Emma Prince
BDO
Arcadia House
Maritime Walk
Ocean Village
Southampton
SO14 3TL

Dear Mrs Prince

Please find enclosed the Annual Return from Chilton Parish Council for the year ending 31st March 2017. I also attach:

The 2015 / 2016 Accounting Statement has been "RESTATED" as the car mileage allowance paid to the Clerk has now been classified as "Staff Costs" rather than "All Other Payments" in accordance to The Practitioners' Guide dated March 2017 section 2.15 - Line 4: Staff Costs.

In 2015 / 2016 the car millage paid to the Clerk was £85.50

- An explanation of the quantified significant variances in relation to the Annual Return.
- A bank reconciliation for the year ending 31st March 2017
- Notification of the date that the inspection period commenced.

I hope that the annual return is in accordance to the criteria set but please do not hesitate to contact me should you have any questions.

Yours sincerely

Dave Crimmin MILCM

Clerk and Responsible Financial Officer
Chilton Parish Council

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Explanation to the quantified significant variances for boxes 2 - 6, 9 and 10 in Section 2 of the 2016 / 17 Annual Return

Box 3 Total Other Receipts

2016 - £4,116 2017 - £763 Difference **-£3,353** **-81%**

Other Receipts	2016	2017	Difference
Burial Fees	502	0	-£502
Bank Interest	120	0	-£120
Grants	2,737	619	-£2,118
Other	612	63	-£549
VAT Repayment	137	72	-£65
			-£3,354

Box 6 Total Other Payments

2016 - £3,817 2017 - £6,254 Difference **£2,437** **64%**

Other Payments	2016	2017	Difference
Audit Inspections	66	166	£100
Projects including defibrillator	140	2,183	£2,043
VAT paid	72	752	£680
Donations	330	200	-£130
Other	485	0	-£485
Churchyard	113	265	£152
Litter collection	165	237	£72
			£2,432

Box 9 Total Fixed Assets

2016 - £3,118 2017 - £5,118 Difference **£2,000** **64%**

The defibrillator and cabinet (£2,000) were added to the asset register in 2016 / 2017.